Aptis

Aptis Enquiry on Results Form

Notes for candidates on the submission of Enquiries on Results (EOR)

|  |  |
| --- | --- |
| 1 You can choose to undertake an Enquiry on Results – which means having your Aptis test re-marked You must make this request within eight weeks of your test date. Your test will be sent to the head office of British Council for re-marking by Senior Examiners2 You may only ask for a re-marking of the entire test, and not for a single component.3 You will be charged a fee as determined by the Test Partners. You will receive a full refund if your Overall result is changed to a higher band score 4 Complete the form below and forward it with payment to the Aptis Administrator at your test centre and you will be informed regarding the required fee | 5 Grammar and vocabulary, reading and listening components checks are conducted by the system, to ensure they have been marked accurately. The speaking and writing components are re-marked by senior examiners. Re-marked test results are considered final6 British Council Head Office will notify your test centre of the re-mark result. Your result will normally be available in 2 to 10 days. If you have not received a response after 10 days, please contact your test centre.  7 You will receive an EOR letter stating your final result status. You will be required to return your previously issued Test Report Form if your result is changed before a new one can be issued. You should make all enquiries regarding the progress of your re-mark to your original test centre. |

To be completed by the candidate

|  |  |
| --- | --- |
| Test date: |  / /  |

|  |  |
| --- | --- |
| Centre name: |  |
| Candidate name: |  |

|  |  |
| --- | --- |
| Candidate signature: |  Date: / /  |